

**SHAHEED DALBIR SINGH GOVERNMENT COLLEGE ,KHARKHODA**  
(SONEPAT)

**SESSION 2023-24(EVEN SEMESTER)**

Name of professor ...**Mrs. MADHULATA**

Designation ..... Assistant Professor

Subject Paper.....: Cost accounting

Class..B.com 3rd year

S.no	MONTH	TOPICS TO BE COVERED	CLASS ACTIVITIES
1	January	Process Costing : Meaning; Uses; Preparation of process account, Treatment of Normal Wastage, Abnormal Wastage, Abnormal Effectiveness; Treatment of opening and closing stock (Excluding Work in Progress): Joint - Product and By - Product: Main methods of apportionment of Joint cost. Inter process profits.	Oral Test
2	February	Contract Costing – meaning, main features, preparation of contract account, Escalation clause; contract near completion; cost plus contract. Job and batch costing.	Presentation by students
3	March	Budgetary control – meaning of budget and budgetary control, budgetary control as a management tool, limitations of budgetary control, forecasts and budgets, installation of budgetary control system, classification of budgets, fixed and flexible budgeting, performance budgeting, zero based budgeting and responsibility accounting. Standard Costing : meaning, limitations, standard costs and budgeted costs, determination of standard cost, cost variances, direct material and direct labour only.	Group Discussion
4	April	Marginal Costing and Profit planning: Marginal costing, Absorption costing, Marginal cost, Cost volume Profit analysis, BEP Analysis, Key factor, BE chart, angle of incidence, concept of decision-making and steps involved, determination of sales mix, make or buy Decisions.	Written test

Submitted by ... Mrs. Madhulata

**SHAHEED DALBIR SINGH GOVERNMENT COLLEGE ,KHARKHODA**

**(SONEPAT)**

**SESSION 2023-24(EVEN SEMESTER)**

Name of professor ...**Mrs. Madhulata**

Designation ..... Assistant Professor

Subject Paper.....International Marketing

Class..B.com 3rd year

S.no	MONTH	TOPICS TO BE COVERED	CLASS ACTIVITIES
1	January	International Marketing: Nature and Concept; Domestic Vs International Marketing; Opportunities and Challenges for marketing in International Environment ; Foreign market selection and entry modes	Oral test
2	February	Product Planning and Pricing: International product life cycle research and informations; Product designing and packaging; Pricing process and methods; International price quotations and payment terms.	Presentation by students
3	March	International Distribution: Channel structure and selection decisions; Managing channel conflicts; Selection and appointment of foreign sales agents; Basic export procedure and documentation.	Group Discussion
4	April	Product Promotion: Methods of International product Promotion; challenges in International advertising and media strategy; Web marketing; Organising trade fairs and exhibitions.	Written test

Submitted by ... Mrs. Madhulata

**SHAHEED DALBIR SINGH GOVERNMENT COLLEGE ,KHARKHODA**  
**(SONEPAT)**

**SESSION 2023-24(EVEN SEMESTER)**

Name of professor ...**Mrs. Madhulata**

Designation ..... Assistant Professor

Subject Paper.....: Company Law

Class..B.com 2nd year

S.no	MONTH	TOPICS TO BE COVERED	CLASS ACTIVITIES
1	January	Depository System –meaning and importance; Shares: -; Types of shares; Allotment of Shares;; Transfer and Transmission of shares; Paperless Trading – Benefits and Procedure; Need for educating investors	Oral Test
2	February	Share capital: - Meaning and forms of capital; Alteration of share capital; Reduction of share capital; Further issue of share capital; Rights of pre-emption of shares. Shareholders and Members: - Difference between Shareholders and members; Modes of acquiring membership; termination of membership; who may be members? Rights and Liabilities of members.	Presentation by students
3	March	Meeting of Company: - Essentials of valid meeting; meetings of Shareholders: - Annual general meeting; Extra-ordinary general meeting; meetings of board of directors; Proxy; Voting, Notice, Agenda and Minutes of meetings. Directors: - Duties, Powers, Liabilities, Appointment and removal of directors.	Group Discussion
4	April	Winding Up: - Meaning; Winding up by the Tribunal-Petition for winding up; Voluntary winding up; Powers and Duties of company Liquidator, consequences of winding up..	Written test

Submitted by ... Mrs. Madhulata

**SHAHEED DALBIR SINGH GOVERNMENT COLLEGE ,KHARKHODA**

**(SONEPAT)**

**SESSION 2023-24(EVEN SEMESTER)**

Name of professor ...**Mrs. Madhulata**

Designation ..... Assistant Professor

Subject Paper.....Business Environment

Class..B.com 1st year

S.no	MONTH	TOPICS TO BE COVERED	CLASS ACTIVITIES
1	January	Business Environment: concept; components and importance; SWOT Analysis.	Oral Test
2	February	Economic Trends (overview): income; savings and investment; industry; Trade and balance of payments.	Presentation by students
3	March	Problems of Growth: Unemployment, regional imbalances, inflation, parallel economy and industrial sickness.	Group Discussion
4	April	Role of Govt. in Indian Economy: Monetary and Fiscal Policy; Industrial Policy; Privatization.	Written test

Submitted by ... Mrs. Madhulata

**SHAHEED DALBIR SINGH GOVT. COLLEGE, KHARKHODA (SONEPAT)**  
**SESSION – 2023-24**

Name Of Professor: **Dr. Kirti Khatri**

Designation : **Assistant Professor**

Subject/Paper : **Hindi**

Class: **B.A. 2nd Semester**

क्रमांक	मास	विषय सूची	क्रियाकलाप
1	जनवरी	ध्रुवस्वामिनी नाटक के 'प्रथम' 'द्वितीय अंक' और 'तृतीय अंक' की व्याख्या, आलोचनात्मक प्रश्न और निबंधात्मक प्रश्न	कक्षा परीक्षा 1
2	फरवरी	भक्ति काल की परिस्थितियां, संत काव्य की प्रवृत्तियां, सूफी काव्य की प्रवृत्तियां, राम काव्य की प्रवृत्तियां, कृष्ण काव्य की प्रवृत्तियां, भक्ति : स्वर्ण युग, आलोचनात्मक प्रश्न, निबंधात्मक प्रश्न	परियोजना कार्य 1
3	मार्च	भक्ति काल की परिस्थितियां, संत काव्य की प्रवृत्तियां, सूफी काव्य की प्रवृत्तियां, राम काव्य की प्रवृत्तियां, कृष्ण काव्य की प्रवृत्तियां, भक्ति : स्वर्ण युग, आलोचनात्मक प्रश्न, निबंधात्मक प्रश्न	कक्षा परीक्षा 2

4	अप्रैल	मुहावरे एवं लोकोक्तियां आलोचनात्मक प्रश्न, निबंधात्मक प्रश्न। समस्त पाठ्यक्रम की दोहराई।	परियोजना कार्य 2
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**SHAHEED DALBIR SINGH GOVT. COLLEGE, KHARKHODA (SONEPAT)**

**SESSION – 2023-24**

Name Of Professor: **Dr. Kirti Khatri**

Designation : **Assistant Professor**

Subject/Paper: **Hindi**

Class: **B.A. 4<sup>th</sup> Semester**

क्रम सं	मास	विषय सूची	क्रियाकलाप
1	जनवरी	प्रेमचंद का जीवन परिचय, ईदगाह कहानी व्याख्या, आलोचनात्मक प्रश्न , जयशंकर प्रसाद का जीवन परिचय, पुरस्कार कहानी की व्याख्या । पुरस्कार कहानी के आलोचनात्मक प्रश्न, अज्ञेय का जीवन परिचय, गैंग्रीन कहानी की व्याख्या व प्रश्न।	कक्षा परीक्षा 1
2	फरवरी	मोहन राकेश का जीवन परिचय, मलबे का मालिक कहानी की व्याख्या और आलोचनात्मक प्रश्न, फणीश्वर नाथ रेणु का जीवन परिचय ,ठेस कहानी की व्याख्या ,ठेस कहानी के आलोचनात्मक प्रश्न, मैथिली पुष्पा का जीवन परिचय, फैसला कहानी की व्याख्या व आलोचनात्मक प्रश्न, ओमप्रकाश वाल्मीकि का जीवन परिचय, पच्चीस चौका डेढ़ सौ कहानी की व्याख्या तथा आलोचनात्मक प्रश्न ।	परियोजना कार्य 1
3	मार्च	आधुनिक गद्य , आधुनिक काल की परिस्थितियां, भारतेंदु पूर्व हिंदी गद्य, हिंदी उपन्यास उद्भव और विकास, दो कहानी उद्भव और विकास, नाटक एकांकी व अन्य लघु उत्तर आत्मक प्रश्न ।	कक्षा परीक्षा 2

4	अप्रैल	पारिभाषिक शब्दावली आलोचनात्मक प्रश्न। संपूर्ण पाठ्यक्रम के दोहराई।	परियोजना कार्य -2
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**SHAHEED DALBIR SINGH GOVT. COLLEGE, KHARKHODA (SONEPAT)**

**SESSION - 2023-2024**

**Name of Assistant Professor – Dr. Kirti Khatri**

**Designation : Assistant Professor**

**Subject/Paper : Hindi**

**Class: B.A. 6th Semester**

क्रमांक	मास	विषय सूची	क्रियाकलाप
1	जनवरी	बालमुकुंद गुप्त के 'आशा का अंत' निबंध की व्याख्या व प्रश्न उत्तर, आचार्य रामचंद्र शुक्ल के 'उत्साह' निबंध की व्याख्या व प्रश्न उत्तर, महादेवी वर्मा के 'गिल्लू' निबंध की व्याख्या व प्रश्न उत्तर, आचार्य हजारी प्रसाद द्विवेदी के 'देवदारू' निबंध की व्याख्या व प्रश्न उत्तर।	कक्षा परीक्षा 1
2	फरवरी	श्री विद्यानिवास मिश्र के 'मेरे राम का मुकुट भीग रहा है' निबंध की व्याख्या व प्रश्न उत्तर, श्री हरिशंकर परसाई के 'सदाचार का ताबीज' निबंध की व्याख्या व प्रश्न उत्तर, श्री राहुल सांकृत्यायन के 'तिब्बत के पथ पर' निबंध की व्याख्या व प्रश्न उत्तर	परियोजना कार्य 1
3	मार्च	हरियाणवी भाषा और साहित्य का इतिहास :- हरियाणवी भाषा का उद्भव और विकास, हरियाणवी भाषा की प्रमुख बोलियां, हरियाणा की सांग परंपरा, हरियाणवी कविता, हरियाणवी उपन्यास, कहानी और नाट्य साहित्य।	कक्षा परीक्षा 2
4	अप्रैल	पत्रकारिता का स्वरूप व प्रकार, शीर्षक, संपादक के गुण व दायित्व, फीचर लेखन, स्वतंत्र प्रेस की अवधारणा। संपूर्ण पाठ्यक्रम की दोहराई।	परियोजना कार्य 2

**SHAHEED DALBIR SINGH GOVERNMENT COLLEGE ,KHARKHODA**

**(SONEPAT)**

**SESSION 2023-24(EVEN SEMESTER)**

Name of professor ...**Mrs. Priyanka**

Designation ..... Assistant Professor

Subject Paper.....: BRF

Class..B.com 2nd year

S.no	MONTH	TOPICS TO BE COVERED	CLASS ACTIVITIES
1	January	Indian Partnership Act – Nature of Partnership firm; test of partnership; Duties and Rights of partners; Relations of partners to third parties; position of minor in partnership; Reconstitution of a partnership firm; Registration of firm. Dissolution of firm: - Modes of dissolution; consequences of dissolution of firm; settlement of accounts after dissolution.	ORIENTATION
2	February	Negotiable Instruments Act: - Negotiable Instrument an introduction Promissory notes; Bills of Exchange; cheques, Parties to negotiable Instruments; Discharge of parties from Liability; Dishonour of Negotiable Instruments. Instruments; Presentment of Negotiable Instrument; Negotiation.	Presentation by students
3	March	RTI Act : features, rights and importance.  Revision	Group Discussion
4	April	Sales of Goods Act: - Introduction; Formation of contract of sale of Goods; conditions and warranties; Transfer of property or ownership; Performance of contract- Delivery and Payment; Rights of unpaid seller; suits of Breach of contract.  Revision	Written test

Submitted by ... Mrs. Priyanka

**SHAHEED DALBIR SINGH GOVERNMENT COLLEGE ,KHARKHODA**

**(SONEPAT)**

**SESSION 2023-24(EVEN SEMESTER)**

Name of professor ...**Mrs. Priyanka**

Designation ..... Assistant Professor

Subject Paper.....: Marketing Management

Class..B.com 2nd year

S.no	MONTH	TOPICS TO BE COVERED	CLASS ACTIVITIES
1	January	Introduction: - Nature, Scope, Importance of marketing; Marketing concepts- Traditional and Modern. Market Segmentation: - Concept, Importance and basis of market segmentation.	ORIENTATION
2	February	Consumer Behavior: - Nature, Scope, Importance, Factors affecting buyer behavior. Product Planning and Development: - Importance and scope of product Planning in marketing; Stages of New product development. Product Lifecycle: - Stages of Product life cycle; factors affecting product life cycle	Presentation by students
3	March	Branding and Trademark: - Difference between brand and trademark; advantages and criticism of branding; types of branding; Brand Polices and Strategies. Pricing: - Meaning; Importance, Factors affecting pricing, pricing objectives, Types of price policy and pricing strategies.	Group Discussion
4	April	Advertising: - Concept; Importance and criticism of advertising; Media of advertising; Evaluating advertising effectiveness. Sales Promotion: - Importance, Methods, Functions and Publicity.  Revision	Written test

Submitted by ... Mrs. Priyanka

**SHAHEED DALBIR SINGH GOVERNMENT COLLEGE ,KHARKHODA**  
(SONEPAT)

**SESSION 2023-24(EVEN SEMESTER)**

Name of professor ...**Mrs. Priyanka**

Designation ..... Assistant Professor

Subject Paper.....: FM

Class..B.com 3rd year

S.no	MONTH	TOPICS TO BE COVERED	CLASS ACTIVITIES
1	January	Nature of Financial Management : Scope of Finance, Finance functions, Financial Manager's role, Financial goal; Profit maximization Vs Wealth maximization, Objective of financial Management, Finance and related disciplines, Financial planning	ORIENTATION
2	February	Working Capital Management : Meaning, nature and planning of Working Capital. Permanent and variable Working Capital. Balanced working position, determinates of working Capital, Issues of working Capital Management. Management of cash and Marketable Securities and Receivables Management.	Presentation by students
3	March	Cost of capital : Significance and determination, capitalisation; leverage analysis: operating, financial and composite leverage: EBIT-EPS Analysis	Group Discussion
4	April	Capital structure theory and policy: Relevance of capital structure; Net income and traditional views, Irrelevance of capital structure; NOI Approach and the MM Hypothesis without taxes, capital structure planning and policy. Dividend Theory and Policy : Issues in dividend policy, Walter's and Golden's model of dividend relevance objections of dividend policy, considerations in dividend policy, stability of dividends, forms of dividend.  Revision	Written test

Submitted by ... Mrs. Priyanka

**SHAHEED DALBIR SINGH GOVERNMENT COLLEGE ,KHARKHODA**

**(SONEPAT)**

**SESSION 2023-24(Even SEMESTER)**

Name of professor ...**Mrs. Priyanka**

Designation ..... Assistant Professor

Subject Paper.....Income tax

Class..B.com 3<sup>rd</sup> year

S.no	MONTH	TOPICS TO BE COVERED	CLASS ACTIVITIES
1	january	Rebate & Relief of Tax, computation of Total income and Tax liability of individuals. Filling and Filing of return (ITR – I and II)	ORIENTATION
2	February	Assessment of Hindu Undivided Families, Assessment of Firms & Association of Persons.	Presentation by students
3	March	Income Tax authorities & their powers; procedure for assessment; Deduction of Tax at Source (TDS); advance payment of tax	Group Discussion
4	April	Recovery & refund of tax; appeals & revision; penalties, offences & prosecutions Revision	Written test

Submitted by ... Mrs. Priyanka

**SHAHEED DALBIR SINGH GOVT. COLLEGE, KHARKHODA (SONEPAT)**  
**SESSION – 2023-24 (EVEN SEMESTER)**

Name Of Professor: **Dr Mandeep Kumari**

Designation : **Assistant Professor**

Subject/Paper: **Sequences and Series**

Class: **B.A. 4th Semester**

SR.NO	MONTH	TOPICS TO BE COVERED	CLASS ACTIVITIES
1	January	Boundedness of the set of real numbers; least upper bound, greatest lower bound of a set, neighborhoods, interior points, isolated points, limit points, open sets, closed set, interior of a set, closure of a set in real numbers and their properties.	
2	February	Bolzano-Weiestrass theorem, Open covers, Compact sets and Heine-Borel Theorem. Sequence: Real Sequences and their convergence, Theorem on limits of sequence, Bounded and monotonic sequences, Cauchy's sequence, Cauchy general principle of convergence, Subsequences, Subsequential limits.	Assignment 1 Presentation 1
3	March	Infinite series: Convergence and divergence of Infinite Series, Comparison Tests of positive terms Infinite series, Cauchy's general principle of Convergence of series, Convergence and divergence of geometric series, Hyper Harmonic series or p-series.	Test -1
4	April	Infinite series: D-Alembert's ratio test, Raabe's test, Logarithmic test, de Morgan and Bertrand's test, Cauchy's Nth root test, Gauss Test, Cauchy's integral test, Cauchy's condensation test. Alternating series, Leibnitz's test, absolute and conditional convergence, Arbitrary series: abel's lemma, Abel's test,	Assignment 2 Presentation 2
5	May	Dirichlet's test, Insertion and removal of parenthesis, re-arrangement of terms in a series, Dirichlet's theorem, Riemann's Re-arrangement theorem, Pringsheim's theorem (statement only), Multiplication of series, Cauchy product of series, (definitions and examples only) Convergence and absolute convergence of infinite products.	Test -2 Revision

**Signature of Asst. Professor**

**SHAHEED DALBIR SINGH GOVT. COLLEGE, KHARKHODA (SONEPAT)**  
**SESSION – 2023-24 (EVEN SEMESTER)**

Name Of Professor: **Dr Mandeep Kumari**

Designation : **Assistant Professor**

Subject/Paper : **Real and Complex Analysis**

Class: **B.A. 6th Semester**

SR.NO	MONTH	TOPICS TO BE COVERED	CLASS ACTIVITIES
1	January	Jacobians, Beta and Gama functions, Double and Triple integrals, Dirichlets integrals, change of order of integration in double integrals.	Presentation 1
2	February	Fourier's series: Fourier expansion of piecewise monotonic functions, Properties of Fourier Co-efficients, Dirichlet's conditions, Parseval's identity for Fourier series,	Assignment 1 Test -1
3	March	Fourier series for even and odd functions, Half range series, Change of Intervals. Extended Complex Plane, Stereographic projection of complex numbers, continuity and differentiability of complex functions,	Presentation 2 Assignment 2
4	April	Analytic functions, Cauchy-Riemann equations. Harmonic functions. Mappings by elementary functions: Translation, rotation, Magnification and Inversion.	Test -2
5	May	Conformal Mappings, Mobius transformations. Fixed pints, Cross ratio, Inverse Points and critical mappings.	Revision

**Signature of Asst. Professor**



**SHAHEED DALBIR SINGH GOVT. COLLEGE, KHARKHODA (SONEPAT)**  
**SESSION - 2023-24 (EVEN SEMESTER)**

Name Of Professor: **Dr Mandeep Kumari**

Designation : **Assistant Professor**

Subject/Paper: **Ordinary Differential Equations**

Class: **B.A. 2nd Semester**

SR.NO	MONTH	TOPICS TO BE COVERED	CLASS ACTIVITIES
1	January	Geometrical meaning of a differential equation. Exact differential equations, integrating factors.	Presentation 1
2	February	First order higher degree equations solvable for $x, y, p$ Lagrange's equations, Clairaut's equations. Equation reducible to Clairaut's form. Singular solutions.	Assignment 1 Test -1
3	March	Orthogonal trajectories: in Cartesian coordinates and polar coordinates. Self orthogonal family of curves.. Linear differential equations with constant coefficients.	Presentation 2 Assignment 2
4	April	Homogeneous linear ordinary differential equations. Equations reducible to homogeneous linear ordinary differential equations.	Test -2
5	May	Linear differential equations of second order: Reduction to normal form. Transformation of the equation by changing the dependent variable/ the independent variable.	Revision

**Signature of Asst. Professor**

**SHAHEED DALBIR SINGH GOVT. COLLEGE, KHARKHODA (SONEPAT)****SESSION - 2023-24 (ODD SEMESTER)**Name Of Professor: **Dr Mandeep Kumari**Designation : **Assistant Professor**Subject/Paper: **Number Theory and Trigonometry**Class: **B.A. 2nd Semester**

SR.NO	MONTH	TOPICS TO BE COVERED	CLASS ACTIVITIES
1	January	Divisibility, G.C.D.(greatest common divisors), L.C.M.(least common multiple) Primes, Fundamental Theorem of Arithmetic, Linear Congruences, Fermat's theorem.	Presentation 1
2	February	Wilson's theorem and its converse. Linear Diophantine equations in two variables. Complete residue system and reduced residue system modulo m. Euler's $\phi$ function Euler's generalization of Fermat's theorem. Chinese Remainder Theorem.	Assignment 1
3	March	Quadratic residues. Legendre symbols. Lemma of Gauss; Gauss reciprocity law. Greatest integer function $[x]$ . The number of divisors and the sum of divisors of a natural number n. Moebius function and Moebius inversion formula.	Test -1
4	April	De Moivre's Theorem and its Applications. Expansion of trigonometrical functions. Direct circular and hyperbolic functions and their properties.	Assignment 2 Presentation 2
5	May	Inverse circular and hyperbolic functions and their properties. Logarithm of a complex quantity. Gregory's series. Summation of Trigonometry series.	Test -2

**Signature of Asst. Professor**



# LESSON PLAN – 2023-24

**Class: - BA III Year**

**Even Semester (6<sup>th</sup>)**

**Name of the Assistant Professor: - Dr. Yogender Singh**

**Name of the Subject: - Defence Studies**

**Name of the Paper: - Option-A: NATIONAL SECURITY-II**

<b>Sr. No.</b>	<b>Month</b>	<b>Subject Matter / Syllabus</b>	<b>Class Activities</b>
<b>1.</b>	<b>January</b>	<b>India's Maritime Strategy and Naval Security. India's Foreign Policy and India's Security.</b>	
<b>2.</b>	<b>February</b>	<b>India's Security Threats:</b> <ul style="list-style-type: none"><li>➤ Internal Security Threats</li><li>➤ External Security Threats</li></ul> <b>International Strategic Environment in Post-Cold War period. Terrorism and India's National Security.</b>	<b>First Assignment Group Discussion</b>
<b>3.</b>	<b>March</b>	<b>Higher Defence Organization of India. National Security Council of India (NSC). India's Relations with:</b> <ul style="list-style-type: none"><li>➤ Pakistan</li><li>➤ China</li></ul>	<b>Class Test Second Assignment</b>
<b>4.</b>	<b>April</b>	<b>India's Relations with:</b> <ul style="list-style-type: none"><li>➤ Bangladesh</li><li>➤ Sri Lanka</li><li>➤ Nepal</li><li>➤ Afghanistan</li></ul> <b>Civil Military Relations of India. Revision</b>	<b>Presentation By Students</b>

**Signature of the Teacher**

**HOD**