

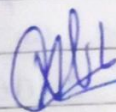
(Meeting-1)

Under the chairmanship of respectable principal Smt Kiron Sarda a meeting is held on 13/8/2022 and the discussion on following agenda were taken place:-

- ① Academic audit to be done by academic advisor and senior faculty members.
- ② To maintain registers for all co-curricular and curricular, class and other activities.
- ③ An audit to be done on discipline, career counselling and quality measured.
- ④ Senior faculty members having many charges so by making little change in IOAC, sh. Vinod Malik is now been made as coordinator.
- ⑤ Composition of IOAC accordy to NAAC guidelines is done with including stakeholders from local society, student Nanyhee and Alumni.

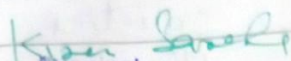
Vinod Malik
Aakash

Dr. Kirti Chatur
Dr. Deena Rai


13/8/22

Kirti
Rai

Seen


Principal

Shaheed Dr. Singh
Govt. College, Kharkhoda

Rohit (Student) Rohit 7027452448
Narmita (Alumni) Narmita 9350411914
Diksha (Student) Diksha 7015617788

R.No-90

R.No-78

Session - 2022-23

27/9/22

(meeting - 2)

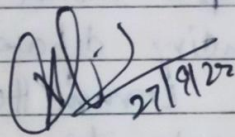
Under the chairmanship of our respectable principal mam Smt. Kiran Saroha, a meeting of IOAC members was held on 27/9/22 and following decisions are taken:

- ① An orientation programme will be organised in college for newly enrolled students to aware them about college administration set-up and other available govt-related schemes for the betterment of students.
- ② To make students aware about college time-table, wearing of ID cards, library cards, syllabus copy, list of all societies/clubs & cells of college so as to make better choice of their interests and participation.
- ③ College academic calendar, departmental calendar, interaction with all college societies will help students understand different areas of interest and knowledge.
- ④ To organise talent search programme in coming weeks to get ready students

for upcoming university or zonal festivals.

(5) Seminar to be organised under women cell for "Arts and craft" theme programme.

Vinod malik
Anush

 27/9/22

Dr. Kirti Khater
Dr. Beena Ravi

IGet
Bar

Namita (Alumni) Namita
Diksha (Student) Diksha
Rohit (Student) Rohit

Seen

Kiran Saneh
Principal
Shaheed Dalbir Singh
Govt. College, Kharkhoda

Session - 2022-23

28-11-2022

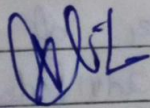
(Meeting - 3)

IOAC meeting under the chairmanship of Smt. Kiran Sawana was held on 28/11/2022 and the following agenda were discussed.

- ① As NAAC SSR was submitted successfully and NAAC Peer team will visit our college in starting month of 2023, all departments are advised to complete pending departmental works and building committee will clear all pending restoration work.
- ② A five day workshop under women cell to be organised of National level.
- ③ Competition on Human rights day to be organised by legal literacy cell for better understanding of human rights and related laws.
- ④ For avoid any cheating in coming examinations advice is given to the discipline committee for smooth functioning and better evaluation of students academic performance.

- (5) Timely training program for teaching and non-teaching staff for professional development and administrative training for better understanding of govt. rules, procedures and other development areas.
- (6) To organise various skill training programmes under Placement Cell to train and provide skill with industrial demands and in context to coming IMT Kharkhoda.

Vinod Malik
Auntal

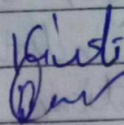


Seen

Kiran Sarda
Principal

Shaheed Dalbir Singh
Govt. College, Kharkhoda

Dr. Kirti Khatri
Dr. Deepa Devi



Namita (Alumnini)
Diksha (Student)
Rohit (Student)

Namita
Diksha
Rohit

Session - 2022-23

03/02/2023

(Meeting - 4)

IOAC meeting under the chairmanship of Smt. Kiron Sawha is held on 03/2/23 and the following agendas were discussed.

① All the departments must coordinate with each other to maintain the inter departmental activities done in previous years so as to showcase them properly to the NAAC peer team. The PPTs also to be properly prepared and highlighted to the extent of excellence. A duty list is also to be prepared and circulated to better coordinate all the duties specifically on 14 and 15th Feb 2023 on the days of visit.

② All the incharge of committees, cells and clubs are advised to conduct their regular activities for the session 2022-23 and must also be included in current year power point presentation.

③ Athletic meet is to be organised on 25 Feb and before Holi vacations so the incharge concerned must ensure active participation of all the students of college. Notice for all the games and events must be circulated in all class whatsapp

groups so as to ensure participation of all class students and they can also train themselves properly.

(4) A seminar is to be organised in the month of March so the date and topic of the seminar must be prepared timely. All the expenses to be borne should be discussed and grant prior to the seminar must be put on to the department of Higher Education.

(5) Professional Development Training programme for teaching and non-teaching staff members is to be organised in the month of February for better understanding of Budget, Service Rules and other financial attributes which are concerned for staff members.

Vinod Malik
Anita Sharma

Dr. Kirti Khatun
Dr. Beena Rani

Kiran Sanele
Principal
Shaheed Dalbir Singh
Govt. College, Kharkhoda

Session - 2022-23

24/3/23

(Meeting - 5)

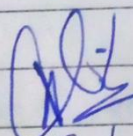
IOAC meeting under the chairmanship of Smt Kiran Sawhio is held on 24/3/23 and the following agendas were discussed and suggestive reforms to be implemented:-

- ① Educational tour for the students is to be organised specifically for the practical subjects for enhancing the experiential learning and better imbibition of practical knowledge. Department of Geography, Defence studies might also make their students to visit certain curricula based places..
- ② An extension lecture is to be organised in the departments to make students aware about new trends and changes in their concerned subjects. Placement cell, women cell must also arrange certain lecture series for getting students understand the current need of the industry.
- ③ As university examination are to be held in the month of May, 2024, students must

be motivated to submit their pending assignments, reports or projects to be used in internal assessment. No cheating will be entertained and frequent flying squads, college internal flying is also to be started for making our campus cheating free.

(4) Celebration of Youth Red Cross Day on 8/5/24 is to be organised and celebrated to honor the birth anniversary of Henry Dunant, the founder of the international committee of the Red Cross (ICRC).

(5) The date for the Annual function and prize distribution ceremony has also been finalized and may be held on 8/6/23. The concerned committees must engage with student's achievement to honor and motivate them for their dedication and hard work.

 (VINOD MALIK)
Amita Sharma Anshu

Kirti (Dr. Kirti Chaturvedi)
Dr. Leena Rani

Kiran Sankar
Principal
Shaheed Dalbir Singh
Govt. College, Kharkhoda