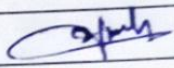
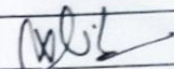
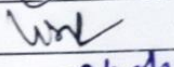
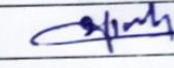
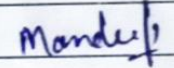
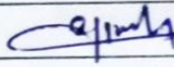
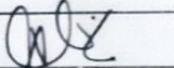
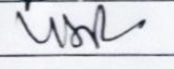
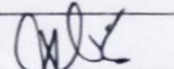
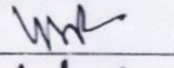
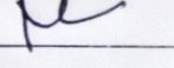
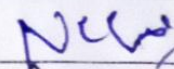
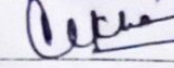
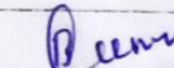




Shaheed Dalbir Singh Govt. College Kharkhoda (Sonapat)

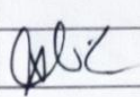
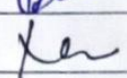
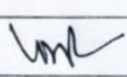
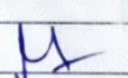
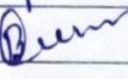
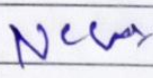
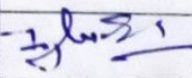
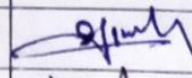
Annual Duties Implemented w.e.f. 30.08.2024 till further orders

S. No.	Name of Committee	Name of Conveners and Members Sh./Smt./Dr./Ms	Signature
1	College Development Council, Reception/College Advisory Board	1 Kiran Saroha	
		2 Dinesh Kumar	
		3 Yogesh Bajwan	
		4 Geeta Sharma	
		5 Vinod Malik	
		6 Yogender Singh	
2	Chief Proctor	1 Dinesh Kumar	
		2 Yogesh Bajwan	
3	S.P.I.O/RTI in - Charge CM Grievance	1 Kiran Saroha	
		2 Dinesh Kumar	
4	Bursar	1 Mandeep Kumari	
5	Central Purchase Committee	1 Kiran Saroha	
		2 Dinesh Kumar	
		3 Yogesh Bajwan	
		4 Geeta Sharma	
		5 Vinod Malik	
		6 Yogender Singh	
6	IQAC / NAAC	1 Tarana Negi, Principal of H.E.I (Chairperson)	
		2 Vinod Malik (Co-ordinator)	
		3 Geeta Sharma, Asstt. Prof. (Member)	
		4 Yogender Singh, Asstt. Prof. (Member)	
		5 Madhulata, Asstt. Prof. (Member)	
		6 Priyanka, Asstt. Prof. (Member)	
		7 Namita Rani, Asstt. Prof. (Member)	
		8 Neera, Asstt. Prof. (Member)	
		9 Rekha, Asstt. Prof. (Member)	
		10 Kirti Khatri, Asstt. Prof. (Member)	
		11 Beena Rani, Asstt. Prof. (Member)	



**Shaheed Dalbir Singh Govt. College
Kharkhoda (Sonapat)**

Annual Duties Implemented w.e.f. 30.08.2024 till further orders

S. No.	Name of Committee	Name of Conveners and Members Sh./Smt./Dr./Ms	Signature
7	Library	1 Priyanka	
		2 Vinod Malik	
		3 Pardeep Kumar	
		4 Beena Rani	
8	N.S.S. In-Charge	1 Madhulata (Unit-1) (Incharge)	
		2 Pardeep Kumar (Co-Incharge)	
9	Registrar	1 Rajneesh Kumari	
10	Controller of Examination	1 Yogender Singh	
11	(i) Feeding of Admission form in to computer	1 Priyanka	
		2 Rajesh Kumar	
		3 Parvish	
	(ii) Registration of Students	1 Parvish	
	(iii) List of admitted students to HODs	1 Beena Rani	
		2 Rajesh Kumar	
	(iv) Calculation of absentees and calculation of fine	1 Jagbir Singh	
		2 Ravi Kumar	
	(v) Preparation of Record of Lecture shortage and Attendance	1 Neera	
		2 Sandeep	
	(vi) Collection of Record of Class tests/ Internal Assignments/EVS	1 Jagbir Singh	
		2 Anita Rana	
	(vii) Result Verification committee	1 Kiran Saroha	
		2 Dinesh Kumar	
		3 Yogender Singh	
		4 Priyanka	
		5 Balram Verma	
		6 Rinu Devi	
		7 Parvish	



Shaheed Dalbir Singh Govt. College Kharkhoda (Sonapat)

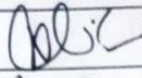
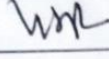
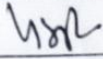
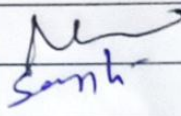
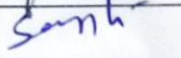
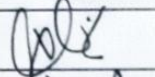
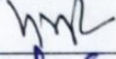
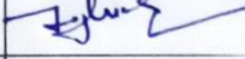
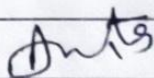
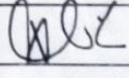
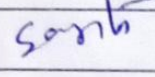
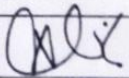
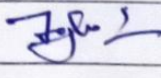
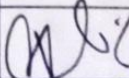
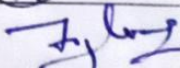
Annual Duties Implemented w.e.f. 30.08.2024 till further orders

S. No.	Name of Committee	Name of Conveners and Members Sh./Smt./Dr./Ms	Signature
12	Advisory Board Sports Board YRC/NSS/Library	1 Dinesh Kumar, Convenor	
		2 Kiran Saroha	
		3 Yogesh Bajwan	
		4 Geeta Sharma	
13	Alumni Committee	1 Sangita Kumari	
		2 Jagbir Singh	
14	Annual Report News Paper Editorial, Photography	1 Pardeep Kumar	
		2 Namita Rani	
		3 Beena Rani	
15	Anti Ragging, Anti Corruption Cell, Redressal of Grievances, Suggestion Box Committee	1 Kiran Saroha	
		2 Dinesh Kumar	
		3 Yogesh Bajwan	
		4 Geeta Sharma	
		5 Madhulata	
16	Decoration Sitting Arrangement	1 Neera	
		2 Rekha	
		3 Madhulata	
17	Bus Pass Committee	1 Sangita Mann	
		2 Priyanka	
		3 Namita Rani	
18	Canteen Committee	1 Dinesh Kumar	
		2 Yogender.Singh	
		3 Rajneesh Kumari	
19	CCTV Module Biometric Portal Smart Class Room Computer Lab Committee	1 Priyanka	
		2 Rekha	
		3 Rajesh Kumar (Technical Help)	
		4 Parvish (Technical Help)	



Shaheed Dalbir Singh Govt. College Kharkhoda (Sonapat)

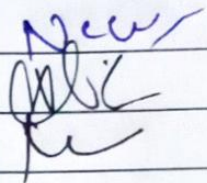
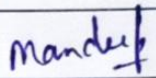
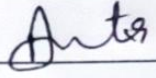
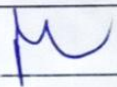
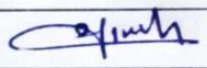
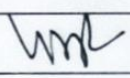
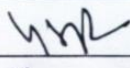
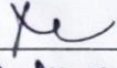
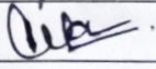
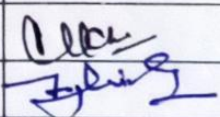
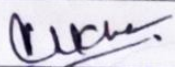
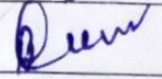
Annual Duties Implemented w.e.f. 30.08.2024 till further orders

S. No.	Name of Committee	Name of Conveners and Members Sh./Smt./Dr./Ms	Signature
20	Court Cases	1 Vinod Malik	
		2 Yogender Singh	
21	Cultural Committee	1 Geeta Sharma (Convener)	
		2 Yogender Singh (Co-Convener)	
		3 Kiran Saroha	
		4 Yogesh Bajwan	
		5 Priyanka	
		6 Madhulata	
		7 Sangita Kumari	
22	Discipline Committee	1 Yogesh Bajwan	
		2 Vinod Malik	
		3 Yogender Singh	
		4 Jagbir Singh	
		5 Pardeep Kumar	
		6 Anita Rana	
		7 Suman Rani	
23	Earn While You Learn	1 Vinod Malik	
		2 Priyanka	
		3 Sangita Kumari	
24	Electricity, Generator, Solar and Sound Committee	1 Pardeep Kumar	
		2 Vinod Malik	
		3 Jagbir Singh	
		4 Rajesh Kumar	
25	Health and Hygiene, Medical, Dispensary, First Aid and Water Management Committee	1 Namita Rani	
		2 Vinod Malik	
		3 Jagbir Singh	



Shaheed Dalbir Singh Govt. College Kharkhoda (Sonapat)

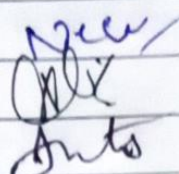
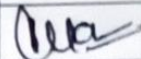
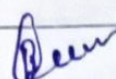
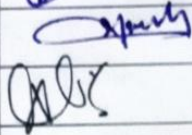
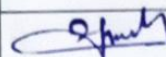
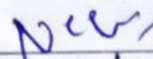
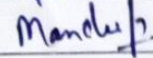
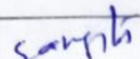
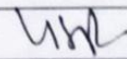
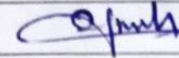
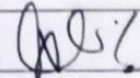
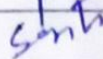
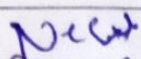
Annual Duties Implemented w.e.f. 30.08.2024 till further orders

S. No.	Name of Committee	Name of Conveners and Members Sh./Smt./Dr./Ms	Signature
26	Legal Literacy Cell	1 Neera	
		2 Vinod Malik	
		3 Madhulata	
27	Mentor Groups Incharge	1 Kiran Saroha	
28	Message and Information to Students Committee	1 Mandeep Kumari	
		2 Anita Rana	
		3 Suman Rani	
		4 Parvish	
29	Outsourcing Committee	1 Kiran Saroha	
		2 Dinesh Kumar	
		3 Geeta Sharma	
		4 Yogender Singh	
30	Placement Cell / Career Counseling & Development	1 Yogender Singh	
		2 Madhulata	
		3 Rekha	
31	Science Exhibition / Quiz Contest	1 Geeta Sharma	
		2 Rekha	
		3 Jagbir Singh	
32	Printing of certificate/ invitation card/ dispatch/preparation of flax committee, Annual Prize, All certificate	1 Namita Rani	
		2 Rajneesh Kumari	
		3 Rekha	
33	Prize distribution committee Merit Certificate	1 Beena Rani	
		2 Namita Rani	
		3 Pardeep Kumar	
		4 Rinu Devi (Technical Help)	



Shaheed Dalbir Singh Govt. College Kharkhoda (Sonapat)

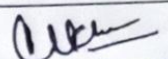
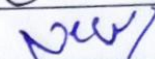
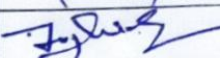
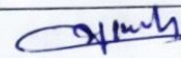
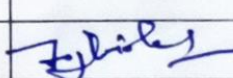
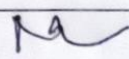
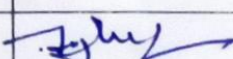
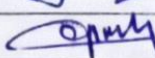
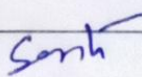
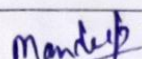
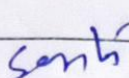
Annual Duties Implemented w.e.f. 30.08.2024 till further orders

S. No.	Name of Committee	Name of Conveners and Members Sh./Smt./Dr./Ms	Signature
34	Property Wooden, Steel and Electronics	1 Neera	
		2 Vinod Malik	
		3 Anita Rana	
		4 Suman Rani	
35	Refreshment committee	1 Rekha	 
		2 Neera	
		3 Beena Rani	
36	Tent/Stage committee	1 Dinesh Kumar	
		2 Vinod Malik	
		3 Priyanka	
37	Scholarship committee	1 Namita Rani	 
		2 Dinesh Kumar	
		3 Neera	
38	Timetable and workload committee	1 Mandeep Kumari	 
		2 Priyanka	
		3 Sangita Kumari	
39	Tours committee	1 Geeta Sharma (Girls)	 
		2 Rajneesh Kumari	
		3 Yogender Singh (Boys)	
		4 Dinesh Kumar	
		5 Pardeep Kumar	
40	Web Portals/EDUSET AISHE/NIRF/MIS/LMS HRMS/SHIKSHA SETU	1 Vinod Malik	 
		2 Rajesh Kumar	
		3 Parvish	
41	Women Cell Beti Bachao Beti Padhao	1 Sangita Kumari	 
		2 Namita Rani	
		3 Neera	
		4 Beena Rani	



Shaheed Dalbir Singh Govt. College Kharkhoda (Sonapat)

Annual Duties Implemented w.e.f. 30.08.2024 till further orders

S. No.	Name of Committee	Name of Conveners and Members Sh./Smt./Dr./Ms	Signature
42	Youth Red Cross & Red Ribbon Club Committee	1 Rekha	
		2 Neera	
		3 Jagbir Singh	
43	Internal Cpmlaints Committee (Sexual Harrassment on workplace Committee)	1 Tarana Negi, Principal of HEI (Chairperson)	
		2 Kiran Saroha, Presiding Officer	
		3 Dinesh Kumar	
		4 Yogesh Bajwan	
		5 Priyanka	
		6 Sumit Kaushik (Adv.) (Legal Affairs)	
		7 Sunita (NGO Nominee)	
		8 Mohit, MA (History)	
		9 Jyoti, MA (Psychology)	
44	Passport Committee & Other Related Activity	1 Jagbir Singh	
		2 Rajneesh Kumari	
		3 Pardeep Kumar	
45	Road Safety Club, Traffic Interpretation, Nature Interpretation Centre Driving Licence (Learner)	1 Yogesh Bajwan	
		2 Madhulata	
		3 Jagbir Singh	
46	Sports Committee	1 Dinesh Kumar	
		2 Namita Rani	
		3 Rajneesh Kumari	
		4 Sangita Kumari	
47	Differently abled Committee	1 Yogesh Bajwan	
		2 Mandeep Kumari	
48	Outreach Programme	1 Kiran Saroha	
		2 Geeta Sharma	
		3 Sangita Kumari	



Shaheed Dalbir Singh Govt. College
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Annual Duties Implemented w.e.f. 30.08.2024 till further orders

S. No.	Name of Committee	Name of Conveners and Members Sh./Smt./Dr./Ms	Signature
49	Research Development Committee	1 Yogender Singh	WVK
		2 Pardeep Kumar	
		3 Beena Rani	Beena
		4 Neera	Neera
50	Anti Smoking Committee	1 Beena Rani	Beena
		2 Namita Rani	
		3 Sangita Kumari	Sangita
51	Eco Club/EVS Green Campus/Water Harvesting/Disaster Management Committee	1 Jagbir Singh	Jagbir
		2 Sangita kumari	Sangita
		3 Anita Rana	Anita
52	Donation & social services	1 Dinesh Kumar	Dinesh
		2 Yogender Singh	WVK
		3 Mandeep Kumari	Mandeep
53	Income Tax	1 Madhulata	Madhulata
		2 Mandeep Kumari	Mandeep
		3 Priyanka	
54	College Magazine Committee	1 Rajneesh Kumari	
		2 Namita Rani	
		3 Pardeep Kumar	
		4 Beena Rani	Beena
55	Public Relation Officer	1 Geeta Sharma	
		2 Pardeep Kumar	
56	Building/ Dilapitation Fund Committee	1 Dinesh Kumar	Dinesh
		2 Yogesh Bajwan	
		3 Geeta Sharma	
57	Counselling Cell	1 Geeta Sharma	
		2 Rekha	Rekha



Shaheed Dalbir Singh Govt. College Kharkhoda (Sonepat)

Annual Duties Implemented w.e.f. 30.08.2024 till further orders

S. No.	Name of Committee	Name of Conveners and Members Sh./Smt./Dr./Ms	Signature
58	Office Expenditure (OE)	1 Yogesh Bajwan	
		2 Jagbir Singh	
		3 Madhulata	
		4 Rajneesh Kumari	
59	New Education Policy (NEP - 2020)	1 Rajneesh Kumari	
		2 Namita Rani	
		3 Yogesh Bajwan	
		4 Neera	
60	Disposal Of Old Items Articles/Equipment	1 Jagbir Singh	
		2 Dinesh Kumar	
		3 Yogender Singh	
		4 Madhulata	
		5 Rajneesh Kumari	
61	Intellectual Property Right Committee	1 Priyanka	
		2 Sangita Kumari	
62	Special Day Celebration	1 Rekha	
		2 Neera	
		3 Yogesh Bajwan	
63	SC/ST Cell	1 Dinesh Kumar	
		2 Priyanka	
		3 Namita Rani	
		4 Neera	