

Lesson Plan (2018-19)

Name of the Assistant/ Associate Professor: ANITA RANA

Class and Section: B.A III Sixth Semester

Subject: Geography

Week	Month	Topics
1	January	Aerial photographs Remote sensing G.I.S introduction to aerial photo mensing History of aerial photography Development of aerial photography in India Applications of aerial photo photography Imagery.
2	January	Advantages of aerial photos Types of aerial photo vertical photo Horizontal photo Light oblique photo Comparison between vertical and oblique Comparison between scale photographs.
3	January	Large Scale photo medium scale smallest Geometry of aerial photos Parallel photo orthogonal central Differences between map & Scale of aerial photos. Technology & In
4	January	Aerial photos technology and Instrument Aerial camera Aerial photography Types of camera methods of aerial photography Pin Point Block photo Stereoscope Definition
5	January February	Types of Stereoscope Lens stereoscope in stereoscope Salt Lake Imagery Principle, Test, Cause.
6	February	Why is Salt Lake Imagery is better aerial photo Introduction of Image Interpretation Interpretation of aerial photography
7	February	Basic principles of interpretation of aerial photo Factors affecting Quality of Image
8	February	Factors affecting the interpretation of aerial photo Elements of Image interpretation Basic of aerial photography

Anita

February-March	Texture Size Shape Shadow Pattern Association Location to Interpretation of aerial Photos.
March	Relief Feature Rocks Elements of Soil Erosion Process coastline vegetation Ferns.
March	Benefits of aerial photo interpretation purpose of aerial photo interpretation Remote Sensing meaning and Definition Stages and fundamentals of Remote Sensing Electromagnetic Spectrum Zones of Remote Sensing Multi Spectral concept
18 Mar To 24 Mar 2019	Types of Remote Sensing Satellite. Holi Vacations
March	Swath of Satellite Sensors or Sensing System Types of Resolution in Remote Sensing Remote Sensing by artificial Satellite
April	Remote Sensing in India Images and their application merits and Demerits of image
April	G.I.S meaning and Definition Data Base in G.I.S
April	Types of Data in G.I.S Sequence of activities of G.I.S Elements of G.I.S. Advantages of G.I.S Application of Geospatial Information System
April	Technological Development of G.I.S. MEASURES of Central tendency mean, median, mode. classification of Satellite Data.
April	MEASURES of DISPERSION coefficient of variation.

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Lesson Plan (2018-19) January-April, 2019

Name of the Assistant/Associate Professor: Dr. RASHMI SAROHA

Class and Section: BA Iyr. Sem II

Subject: PSYCHOLOGY

Week	Month	Topics
1	January	Unit I Orientation to the Paper Introduction to Attention Attention : Definition & Concept Nature of Attention
2		Characteristics of Attention — do — Types of Attention Revision & Assignment
3		Psychophysics Introduction & Meaning Problems in Psychophysics — do —
4	January	Methods of Psychophysics - Limits — do — Method of Constant Stimulus — do — Method of Average Error Revision & Test
5		Unit II Introduction to Learning Definition & Concept Factors Affecting Learning — do —
6	February	Trial & Error Learning — do — Laws of Learning Revision & Assignment
7		Insight Learning : Introduction Definition & Concept Factors affecting Insight Learning Operant Conditionings : Introduction Concept & Factors affecting
8	February	Classical Conditioning : Introduction Concept & Factors affecting Revision & Test

9	Unit III February-March	Memory : Introduction Definition & Concept Stages of Memory STM
10	March	LTM Methods to study memory — do —
11	March	Revision & Assignment Introduction to Forgetting Factors affecting forgetting Mnemonics Revision & Test
12	18 Mar To 24 Mar 2019	Revision Holi Vacations
13	Unit IV March	Introduction to Problem Solving Definition & Concept Stages of Problem Solving — do —
14	April	Convergent Thinking Divergent Thinking Factors affecting Problem Solving — do —
15	April	Revision & Assignment Introduction to Statistics Frequency Distribution
16	April	Graphical Representation of Data Measures of Central Tendency : Mean — do — Median
17	April	— do — Mode Revision & Test Revision : Mock Questions
18	April	Revision : Discussion of previous papers Mock Test

Rashmi Singh
(Dr RASHMI S)
Asstt. Professor (Psychology)

Lesson Plan (2018-19)

Name of the Assistant/ Associate Professor: **REKHA**

Class and Section: **B.A-III (6th Semester)**

Subject: **PSYCHOLOGY**

Week	Month	Topics
	January	Meaning and definitions of Applied Psychology. History of Applied Psychology Topic discussion further
	January	Fields of Applied Psychology Fields of Applied Psychology cont. Career in Psychology Career in Psychology continued.
	January	Test Nature of organisational Psychology Definitions of organisational Psychology Scope of org. Psychology Characteristics of O.B.
	January	Significance & importance of OB Key elements of O.B. Topic discussed further
	January February	Limitations of O.B. Objective of O.B. Objective continued Development of O.B.
	February	Assignment. Nature and concept of guidance Topic continued. Guidance & counselling objectives.
	February	Type of guidance Organisation of guidance Programme. Topic continued. Topic continued.
	February	Counselling definitions Meaning & Aim of Counselling Need Principal & Areas Topic continued

9	February-March	Topic Continued. Type of Counselling Topic discussed further. Test.
10	March	Health Psychology Concept definition of Health Psychology discussed further.
11	March	Characteristics of Health Psychology Topic Revision. Scope of Health Psychology Scope continued. discussed further.
12	18 Mar To 24 Mar 2019	Objectives of Health Psychology discussed further. Holi Vacations (Assignment)
13	March	Concept of Health & Illness Psychological Factors in Physical Illnesses & Health. Test
14	April	Stress & Coping. Psychology & Law. meaning definition Eyewitness Memory Accuracy & Improvement.
15	April	Discussed further. 'Assignment'
16	April	Statistic. Correlation. meaning. Discussed further. Rank difference.
17	April	Rank Difference continued. Product moment method. Test.
18	April	Revision Revision

Lesson Plan (2018-19)

Name of the Assistant/ Associate Professor: Mrs. GEETA SHARMA

Class and Section: B.A. IVth SEM

Subject: Developmental Psychology

Week	Month	Topics
	January	Human Development - Concept Nature of human development Principle of human development In what manner human development affected
	January	Biological factor affecting human development Social factor affecting human development Cultural factor affecting human development Test
3	January	Cultural factor affecting human development Meaning of prenatal development How prenatal development determined
4	January	Biological determinants in detail Social determinants in detail Psychological determinants Cultural determinants
5	January February	Stages of prenatal development Meaning of Infancy Characteristics of Infancy
6	February	Problems (Hazards) faces during Infancy Test Psychological Problems (Hazards) faces during Infancy.
7	February	Social Problems (Hazards) face during Infancy How a child learn adjustment Psychological adjustment
8	February	Social adjustment Meaning of childhood age Different characteristics of childhood age Problem faced during this childhood

9		Problem faced during this childhood Perceptual development in childhood Motor coordination in childhood Emotional development during childhood age
10	February-March	factor affecting of emotional development Cognitive development in childhood factor affecting cognitive development
11	March	Meaning of adolescent stage Different characteristics of adolescent age, Test
12	March	Problem faced during adolescent age Psychological Problems in adolescent age
	18 Mar To 24 Mar 2019	Holi Vacations
13		Social Problems during adolescent age Emotional development in adolescent age
14	March	Adjustment of adolescent age Different factor affecting at this age
15	April	Psychological factor of adjustment Social factor of adjustment Cultural factor of adjustment. <u>Test</u> Economical factor of adjustment
16	April	Meaning of adulthood age, what is early adulthood age, its characteristics, its Problems. what is late adulthood age, characteristics, Problems, what is aging changing pattern, characteristics of aging changing, Problem.
17	April	Meaning of variability, variance, quartile deviation, its calculation, Meaning of Standard deviation
18	April	formula explain. Revision of Unit I, II, III & IV

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Lesson Plan (2018-19)

Name of the Assistant/ Associate Professor: KIRAN SAROHA

Class and Section: B.A II, II Sem

Subject: HISTORY

Week	Month	Topics
	January	Introduction
	January	Reconstructing and Interpreting Medieval India; Definition: Sources.
2	January	Establishment and Consolidation under Early Turks; Aibek
	January	Ilututmish.
3	January	Balban.
	January	Expansion of Delhi Sultanate under Khiljis.
4	January	Expansion of Delhi sultanate under Tughlaqs
5	January February	Disintegration of Delhi Sultanate India on the eve of Baber's invasion: His major achievements - do -
6	February	Second Afghan Empire: Shershah Suri and His major achievements - do -
7	February	Akbar
8	February	Jahangir Shah jahan

Kiran Saroha

Lesson Plan (2018-19)

Name of the Assistant/ Associate Professor: KIRAN SAROHA

Class and Section: B.A II, IV sem

Subject: HISTORY

Week	Month	Topics
	January	Introduction
		General Survey of sources of Haryana History.
	January	Stone Age in Haryana.
		Harappan Civilization
3	January	Kurus
		Historicity of the battle of Mahabharat
4	January	Rise of Republics- Yaudheyas.
		Agras-
5	January February	Pushyabhutis
		Tomaras
6	February	Battles of Tharain and their impact
		Battles of Panipat and their impact
7	February	Resistance of Jats
		Revolt of satnamis
8	February	Nawabi kingdoms and Intrusion of Sikhs
		Morathas, G George Thomas and East India Company

Kiran Saroha

Lesson Plan (2018-19)

Name of the Assistant/ Associate Professor: KIRAN SAROHA

Class and Section: B-A III, VI sem

Subject: HISTORY

Week	Month	Topics
	January	1. Introduction Mercantilism
	January	Agricultural Revolution Technological Revolution
3	January	Capitalism : Its Stages and Development Imperialism
4	January	French Revolution
5	January February	Liberalism in Britain Nationalism in Germany and
6	February	Nationalism in Italy Russian Revolution
7	February	
8	February	

Kiran Saroha

Lesson Plan (2018-19)

Name of the Assistant/ Associate Professor: Dr Yogesh Bajwan & Mr Bharat Katar

Class and Section: 3rd Year (6th sem) (NATIONAL SECURITY) Subject: Defence studies

Week	Month	Topics
1	January	Indian Ocean and India's Security
2	January	Geo-strategic importance of the Indian Ocean
3	January	India's economic, political and security stakes in the Indian ocean.
4	January	Role of Indian Navy & Coast Guard
5	January February	India's foreign policy & India's Security
6	February	India's Security environment
7	February	Internal security threats
8	February	External security threats

9	February-March	International strategic environment in Post cold war period
10	March	Terrorism and India's national security
11	March	National Security Council of India
12	18 Mar To 24 Mar 2019	Higher Defence organization of India Holi Vacations
13	March	Civil Military Relations of India
14	April	India - Pakistan relations
15	April	India - china relations
16	April	India - Bangladesh relations
17	April	India - Sri Lanka relations
18	April	India's relations with Nepal and Afghanistan.

Lesson Plan (2018-19)

Name of the Assistant/ Associate Professor:

KIRAN CHAUDHARY

Class and Section:

B.Com III

Subject:

GST

Week	Month	Topics
1	January	Tax structure of India ² with detail.
2		overview of GST
		Administration of GST
3	January	Levy & connection of tax.
4		Small Taxable persons : Exemption & Composition scheme. Revision :-
5	January February	Assignment, Test, class Revision of above.
6	February	Time of supply
7		Integrated Goods & services Tax Act
8	February	Nature of supplies: Inter state & Intra state.
	February	Place of supply.
		Test

	Input Tax credit.
February-March	Revision.
March	Registration of GST.
March	Tax Invoice, credit & debit notes
18 Mar To 24 Mar 2019	Return, Assessment & Audit.
	Holi Vacations
	Assignment & revision.
March	Payment of Tax.
April	Basics of Customs duty.
April	Types of Customs duties
April	Levy & Assessment of Customs Duty.
April	Procedure of Importation procedure of Exportation Export Import schemes
April	Revision, Test, Group Discussion.

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Lesson Plan (2018-19)

Name of the Assistant/ Associate Professor: KIRAN CHAUDHARI

Class and Section: B.com Ind year

Subject: Business Stat

Week	Month	Topics
1	January	Introduction of Index Number, Uses, limitations Types of Index Number: problems in construction of Index Number, Methods of constructing Index Number, with
2	January	Examples & detail. Book All practical question
3	January	Laspeyres Method Paasche's " Fisher, Drobish & Bowleg Method. with Exan
4	January	Index NO - II problem discuss with detail such as, - chain Index, Base conversion, Base shifting, splicing, Deflating, Consumer price index & Ruler
5	January February	Test of Index Number, Introduction of Time series. just short.
6	February	giving assignment & Review. Meaning & Refinement of Time series utility, Components of Time series & Analysis of Time series.
7	February	Method of measuring Time series Free hand curve method Semi-Average method Moving Average method Least square Method
8	February	with all practical questions Time series Analysis - II measurement of - Seasonal variation

		Method of simple Average, Method of moving Average, Ratio to Moving Average. Ratio to trend Method Link Relative Method & Revise again.
10	February- March	
	March	Introduction of probability - Some basic concept with example to build student knowledge.
11		Definition of probability Calculation of probability with Addition, Multiplication, combination
	March	Theorem of probability discuss with examples with all experiments
12		Conditional probability. combination of Add & multi - giving Assignment.
	18 Mar To 24 Mar 2019	Holi Vacations Revise above with class test.
13		Bernoulli's Theorem, mathematical Expectation, Bayes Theorem with all practical question with detail.
	March	
14		Probability Distribution - Binomial " -> Definition condition, properties / characteristics
	April	Application of above theorem. with practical questions
15		Fitting of B.D.
	April	
16		Poisson Distribution: Definition, properties Rules, Application with exp.
	April	
17		Probability Distribution: Normal Definition, Uses, properties, Application with detail with example.
	April	
18		Test, Assignment & Revision.
	April	

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(Commerce Deptt)

Lesson Plan (2018-19)

Name of the Assistant/ Associate Professor:

KIRAN CHAUHAN

Class and Section: B-com II

Subject: Marketing Management

Month	Topics
January	Introduction of Marketing, Nature & Importance of Marketing. Scope & Importance of Marketing. Functions of Marketing. Difference b/w selling & marketing.
January	Stages of concept development of marketing. Difference b/w old & New concept of marketing.
January	Holistic Marketing. Marketing Concept & Review with example.
January	Meaning & objective M. Segmentation. Diff b/w Market segment, segmentation & target marketing. Approaches to Market Segmentation. Basis of M.C.S.
January	M.C.S. strategy, product differentiation & M.C.S. meaning & Definition of consumer behaviour, Types of C.B, with Examples & details.
January February	Assignment & Revision.
February	Importance of C.B, scope of C.B. Change in consumer behaviour & its effect on marketing.
February	Introduction of product planning & development. scope of P.P & Development.
February	Objective, Importance, Elements of P.P. Components, principle of product development. Advantages of P.D
February	Meaning & development of New product process, Sources of New product idea. Screening of ideas, concept development & Testing. Definition

9	February-March	principal of Test marketing & procedure principles of Test marketing, limitations of Test marketing, & Revision & Test
10	March	meaning & definition of product life cycle. Features of PLC, stages, Different shapes, Marketing strategies during LPC, factor affecting
11	March	extension & limitation of PLC, meaning of Brand. Brand Name, Logo, Trademark, Diff b/w brand & Trademark. Brand policies & strategies
12	18 Mar To 24 Mar 2019	Brand Testing. Factor affecting the selection of Good Brand. Revision. Holi Vacations Assignments. Test.
13	March	meaning of price & pricing. Importance, Pricing objective & policies, factor affect procedure of Price determination, pricing methods, pricing methods. & Revision.
14	April	New product pricing policy. meaning & definition of Advertisement, characteristics, objectives & functions.
15	April	Advantages, of Advertisement. Types of Advertising media, factor affecting. meaning & objective of
16	April	Advertising effectiveness, Difficulties, meaning & char. Feature of Sales promotion, objective, Tools
17	April	meaning of publicity, forms of, meaning of Public Relation, Public Relation Department, functions
18	April	Public Relation & Revision, Test.

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(Common Dept)

Lesson Plan (2018-19)

Name of the Assistant/ Associate Professor:

KIRAN CHAUDHARY

Subject: Business mgt.

Class and Section:

B.com Ist-

Sl. No.	Month	Topics
	January	Meaning & definition of Staffing, Characteristics of staffing, Importance & scope of staffing. Determining the requirement of man power.
	January	Meaning & features of Recruitment, process of recruitment & sources of recruitment of employees. Merit & demerits of internal sources, merit & demerits of external sources.
	January	Meaning & features of choice selection, selection process, test.
	January	Meaning & features of training, Diff b/w training with development & with education. Importance of training to the enterprise, Importance of training to the employees.
	January February	Method of training - on job training, method of " " - off " " " " Revision of above, Test & assignment.
6	February	Meaning & features of Motivation, Importance of motivation, process Traditional Theories of Motivation - Maslow's theory of Motivation - McGregor's theory, Herzberg's theory.
7	February	Techniques of Motivation, Financial & Non financial motivation, problems of Motivation & Essentials of a successful motivational system.
8	February	Meaning of leadership, Importance

9		function, qualities, Theory's of radio leadership, in detail. Motivation leadership style. power based leadership styles & result base leadership & <u>Revision</u>
10	February-March	Diff b/w autocratic, democratic & Free seen styles. Determinant of leadership style, Mgt system of Likert, case study of leadership.
11	March	Meaning of Communication, process, Importance. Types of Diff b/w Formal & Informal communication.
12	March	Media of communication, Barriers of, steps to overcome, Principles of Effective communication.
	18 Mar To 24 Mar 2019	Holi Vacations
13	March	Assignment. meaning & features of controlling. Objective, Importance, process, limitations, principles of controlling & scope, of controlling.
14	March	Revision & Test.
15	April	Relation b/w planning & controlling. controlling & other function of mgt.
16	April	Meaning of budgetary control. principle of Budgetary control. process of budgetary control.
17	April	Break even point Analysis. Responsibility Accounting, Mgt audit, PERT, CPM.
18	April	Meaning, nature of mgt change. process, causes of resistance of change, overcoming of change. Emerging horizons of mgt in changing environment.
	April	Revision & Test.

File
(Commerce Deptt)

Lesson Plan (2018-19)

Name of the Assistant/ Associate Professor: KIRAN CHAUHAN

Taxation Law,

Class and Section: B-com III

Subject:

Week	Month	Topics
	January	Computation of Total Income of Individuals. Meaning of Individual Showing chart / perform of computing total Income.
	January	Practical question 1 to 26 Practices & problems.
	January	Computation of Tax Liability of Individual. Discuss / How to calculate of Tax with Income Tax slab. practical questions & problems question No: 1 to 32.
	January February	Rebate & Relief of Tax Meaning of Rebate & Relief of Tax Assignment & Revision of above.
	February	Assessment of Hindu undivided family. Meaning. Residence, Assessment of HUF, procedures & Rules.
	February	practical problems 1 to 13. Discuss. Assessment of Firms. Meaning of firms & Rules regarding Assessment of Firm.
	February	Adjustment of profit & loss A/c Per form of firm. practical question 1 to 25.

	February- March	Assessment of Association of persons & Body of Individuals. with detail. Test.
10	March	Income Tax Authorities, Rights of Central board of Income Tax Rights of Commissioner, Assessing officer,
11	March	preparation & filing of Return of Income. Self Return with Rules Compulsory v " / , preparation of Return manually.
12	18 Mar To 24 Mar 2019	Assessment procedure, PAN Number Assessment :- Types of Assessment Holi Vacations Assignment / Test.
13	March	Rectification of Mistakes. Deduction & collection of Tax at Source, payment subject to deduction of TDS. with all rules.
14	April	Advance payment of Tax with detail, Recovery of Tax.] with all Refund of Tax. rules.
15	April	Appeals & Revision Set up of Appeal Tribunal Appeal to High court
16	April	penalties & general principle of imposing penalty.
17	April	offences & prosecutions Tax planning for Individual with Five heads of Income.
18	April	Tax Evasion & Tax Avoidance Assessment of companies Computation of Tax with practical question Revisions

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Lesson Plan (2018-19)

Name of the Assistant/ Associate Professor: Vikram

Class and Section: B.com. IVth Semester

Subject: Corporate A/c'ing²

Week	Month	Topics
1	January	Introduction of subject to students Introduction of amalgamation and important terms methods of purchase consideration Accounting treatment in the books of transferor
2	January	merger & Purchase, condition of merger and purchase accounts to be prepared while amalgamation of firms Accounts prepared in Transferor Books accounting treatment in the Books of transferee Books
3	January	Accounting of accounts in transferee Books Pooling of Interest and purchase method in Transfer Books Revision of chapter and solution of doubts Revision of chapter: Practical Question's
4	January	Revision of chapter: Practical Question's Internal reconstruction - meaning and reasons Procedure of Internal reconstruction and important terms Accounts prepared under internal reconstruction
5	January February	Practical Question on Internal reconstruction Practical Question on Internal reconstruction Practical Question on Internal reconstruction Solution of doubts of students
6	February	Introduction of liquidation of firm final accounts order of payment while liquidation Distribution of surplus in liquidation Call's in arrears, removing of disparity
7	February	Receivers of debenture holders and list of contributors Numerical question Numerical question Numerical question
8	February	Revision of chapter Assignment to students on amalgamation of companies Final account of Banking Companies: P/L A/c Performance Explanation schedule given in P/L A/c

February-March	Numerical questions Numerical questions Revision of chapters. Solution of students' doubts Non-performing assets- Numerical Questions Solution of students' doubts in classroom Final account of Banking Companies: Balance sheet Numerical Question
March	consolidated Balance sheet Cost of control and Capital Reserve Minority Interest Pre-acquisition and post acquisition Numerical Question
March	Share of subsidiary acquired during the course of the year Adjustment of unrealised profit Holi Vacations
18 Mar To 24 Mar 2019	Elimination of inter company transactions Debentures in subsidiary company Preference shares in subsidiary company Interim dividend / dividend received from subsidiary company out of pre-acquisition profit Proposed dividend Numerical Question Numerical Question
April	Revaluation of assets / Issue of Bonus shares Issue of Bonus share: out of post / pre acquisition Profit Numerical Questions
April	Numerical Question / student doubts regarding chapter Non-Banking Financial Companies- Introduction Merchant Banker / stock Brokers Test of student from Holding Companies Revision of Amalgamation Revision of Internal Reconstruction Revision of Holding companies Discussion of Exam pattern in classroom Discussion on last year Question papers
April	

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Lesson Plan (2018-19)

Name of the Assistant/ Associate Professor: Vikram

Class and Section: B.com, IVth Semester

Subject: Corporate law

Month	Topics
January	Introduction of subject to the students meaning and definition of shares: Kinds of shares Types of preference shares. diff between Equity & Pref. Stock: meaning, conversion of share into stock
January	Procedure of conversion of shares into stock Revision of chapter and solution of doubts of students Allotment of shares: provision regarding allotment Irregular allotment and its effect procedure of allotment letter of allotment, allotment for consideration other than cash
January	Brokerage, issue of shares Term of right shares, Bonus & Revision Revision of chapter and solution of doubts of students Share Certificate and provision regarding Share warrants - Effect of the issue on share warrants
January	Transfer of shares - Restriction on transfer of shares Procedure of transfer of shares
January February	Transmission of shares Statutory provision regarding transmission of shares Certificate of transfer Revision of chapter
February	Calls on shares - features, rules or provision regarding calls Procedure for forfeiture of shares and its effect Revision of chapter
February	Meaning of share capital - Nature, alteration of share capital Reduction and legal restriction for procedure of share capital
February	Meaning of member: diff b/w member & shareholder Who may be member in company Objective and importance Ways of acquiring membership of a company Termination of membership
February	Closing foreign register of member Rights of member

9	February-March	Liabilities of member Revision of chapter and solution of doubts of student Company meeting: features Right of members
10	March	Liabilities of member / Kinds of company meeting Statutory provisions regarding Annual general meeting Who may call such meeting Statutory provision regarding Board meeting
11	March	meeting of directors committee, Resolutions Assignment to students Revision of previous chapter Solution of student doubts in classroom
12	18 Mar To 24 Mar 2019	Requires of a valid meeting Voting in meeting and procedures Holi Vacations Polling and discussion in meeting legal provisions regarding polling
13	March	Proxy of members in meeting Assignment collected from students Board of directors and qualifications of Directors Appointment of directors, voting of directors
14	April	Removal, resignation By the directors legal position of directors Duties and liabilities of directors
15	April	Remuneration of directors Revision of above chapters Modes of winding up
16	April	Consequences of winding up / official liquidators National company law Tribunal: Powers Voluntary winding up / Provision applicable
17	April	Meaning of depository system need and Benefits of depository system Depository Process / Revision of chapter
18	April	Revision of all chapters Doubts of students in classroom. Pre. years exam patterns and discussion on it

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Lesson Plan (2018-19)

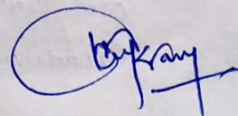
Name of the Assistant/ Associate Professor: Vikram

Subject: Financial Accounting

Class and Section: B.com, IInd semester

Week	Month	Topics
	January	Introduction of subject to the student meaning and characteristics of Hire Purchase System Explanation of methods of HPP and Payment of Half yearly Installments.
2	January	Calculation of Cash Price and Interest thereon. Repossession of Goods due to non-payment of installment Partial repossession with numerical questions Full repossession with numerical questions
3	January	Transfer of assets to third party and sale of assets By the Hire purchaser Numerical questions Numerical question
4	January	Solution of doubts of student Assets account method Goods of small value, Preparation of HP Trading A/c Stock and debtors system in HP.
5	January February	Numerical Questions Meaning of Installment payment system Accounting entries of Installment payment system. Meaning of departmental accounts - Trading & P/L A/c Inter-departmental Trading and P/L A/c
6	February	Finding out missing closing stock with illustration Solution of doubts of departmental accounts Numerical Questions
7	February	Assignment on Hire purchase methods to students Dissolution of partnership firm: Meaning and Accounting procedure of dissolution firm dissolution of firm and dissolution of partnership.
8	February	Insolvency of partner, Garner and Murray Rule Numerical question one partner solvent / All partner Became Insolvent Gradual realization of assets and piecemeal distribution with its method

10	February-March	Numerical questions Solution of doubts of students / Numerical Questions Introduction: Joint Venture & Joint venture's conveyment Accounting method of maintaining Joint venture account; underwriting of share / Joint-venture By second method Numerical question / Solution of doubts of students Joint ventures accounting treatment By third method
11	March	Amalgamation and sale of a partnership firm Accounting treatment of sale of a partnership firm. Numerical Question
12	March	Royalty :- meaning, types and important terms Journal entries in the Books of lessee
13	18 Mar To 24 Mar 2019	Numerical Questions Numerical Questions / Solution of doubts of students Holi Vacations Entries in the Books of lessor non-availability of the whole of the amount for reconveyment
14	March	Numerical Questions / Students doubts Branch Accounting: Meaning and types of Branch Explaining the different accounting in Branch a/c'ing Debit system and Credit and debit system
15	April	Final account method of Branch accounting Accounts prepared under Branch accounting, Numerical Question
16	April	Numerical Question Numerical Questions Numerical Question and solution of students doubts
17	April	Test of student on Hire Purchase system Revision of Chapter - Branch accounting Revision of Chapter :- Hire Purchase
18	April	Revision of Chapter - Liquidation / dissolution of partnership Revision of Chapter - Royalty Revision of Chapter - Joint Ventures
18	April	Revision of all chapter / doubts of students doubts of students / Explaining Exam paper pattern Last year exam. paper pattern and discussion on it



Lesson Plan (2018-19)

the Assistant/ Associate Professor: Vikram

d Section: B.com, VIth semester

Subject: Auditing

Month	Topics
January	Origin of auditing, Auditing in India, definition of auditing, function of auditing, Book keeping accountancy, auditing and investigation
January	Auditing versus accounting, Accounting as necessary and auditing is luxury, Investigation and auditing, objectives of auditing, detection and prevention of errors
January	Auditors duty, Qualities of an auditor, Scope of audit, governing and audit advantages and limitation of audit, Classification and basic scope of auditing
January	Legal necessity and examination under auditing, Private audit and continuous audit, Periodic audit and partial audit, B/s audit management audit
January	Revision of chapters
January	Revision of chapter
January	Performance and proprietary audit
February	Occasional and standard audit
	Audit in dept post and voucher audit
	Operational audit and interim audit
February	Internal control and auditors, Internal control questionnaire
	Internal check, payment of wages, Internal audit
	types of audit programme, procedure of audit
	Vouching: Importance, types, Adv. and Disadv.
	Internal control for vouching, auditor duties while vouching
February	Vouching of purchase return, Sales return, cash receipt
	Legal position of auditor
	Contingent liabilities and contingent assets.
	Verification of assets: meaning, vouching of assets
February	Diff between confirmation and verification

Vikram